



POLICY AND RESOURCES SCRUTINY COMMITTEE

10.00 am WEDNESDAY, 8 MARCH 2017

COMMITTEE ROOMS 1/2 - PORT TALBOT CIVIC CENTRE

PART 1

1. To receive any declarations of interest from Members
2. To receive the Minutes of the Policy and Resources Scrutiny Committee held on 11 January 2017 *(Pages 5 - 10)*

To scrutinise information and monitoring issues being reported by:

Report of the Head of Human Resources

3. Human Resources and Learning, Training & Development Team Report Card - Quarter 3 2016 / 2017 *(Pages 11 - 44)*

Report of the Head of Legal Services

4. Legal Services Report Card 2016/2017 *(Pages 45 - 60)*
5. Legal Services Report Card 2016/17 - Licensing Section *(Pages 61 - 78)*

Report of the Head of ICT and Procurement

6. ICT And Procurement - Report Card 2016/17 *(Pages 79 - 92)*

Report of the Director of Finance and Corporate Services

7. Corporate Improvement Objective - Digital by Choice - Highlight Report - Quarter 3 progress report (April 1st - 31st December) 2016-17 (*Pages 93 - 116*)

Joint Report of the Head of Corporate Strategy and Democratic Services and the Head of Financial Services

8. Corporate Improvement Objective - Prosperity for All - Anti-poverty- Highlight Report- Quarter 3 (1st April 2016 - 31st December 2016) 2016/17 (*Pages 117 - 124*)
9. To receive the Scrutiny Forward Work Programme 2016/17 (*Pages 125 - 130*)
10. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members)

Please note that quarter 3 Performance Monitoring reports are included within the Cabinet Board papers and should be subject to scrutiny

11. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972
12. Access to Meetings to resolve to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act

PART 2

13. To select appropriate private items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board Reports enclosed for Scrutiny Members)

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Wednesday, 1 March 2017

Committee Membership:

Chairperson: Councillor D.W.Davies

**Vice
Chairperson:** Councillor A.Jenkins

Councillors: Mrs P.Bebell, A.Carter, Ms.C.Clement-Williams, M.Harvey, Mrs.L.H.James, Mrs.D.Jones, A.Llewelyn, A.R.Lockyer, Mrs.K.Pearson, L.M.Purcell, S.Rahaman, J.Warman, I.D.Williams and Mrs.A.Wingrave

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*